**Regarding Proof of Concept Project (PCP) in using the Intrapartum Audit Software Programme (IASP)**

Dear Project candidate

We are delighted to welcome you to the project and that you want to help establish the proof of concept of the IASP. Our overall goal is very simple. To provide information to women and their health-carers with the purpose being to provide the best care prior, during and after delivery of their babies. The intention is that in the long term, IASP will be available free on the internet.

To achieve our goals, and as part of the PCP, we want to ensure that there is full transparency and governance of the project.

Summarising our previous discussions, we would like to make and agree the following recommendations and terms for the trial.

1. Intrapartumaudit.org strongly recommend that you get local ethical approval for the project. This is important even if the data is anonymised if you would like to publish the project later.

2. Intrapartumaudit.org staff will not access the details of any of your data without your approval. In the event of suspected problems in the data input or reporting, you can either share the problem with us over a Zoom call or give us written permission to access your data in order to resolve the issue. You may additionally request support in the interpretation of your results or in checking the quality of the data that you have entered. This support would again be provided over a Zoom call. None of your data will be made available to anyone else in either electronic or paper format without the express consent and knowledge of the owners of the data.

3. Intrapartumaudit.org would like to be able to refer to your participation in the project on the project.

4. Intrapartumaudit.org would like a copy of your post trial report so that they can see what needs to be improved and use their feedback to encourage others to use the system

5. Intrapartumaudit.org would appreciate you acting as a reference after the trial to other prospective users of the system.

6.  Intrapartumaudit.org would appreciate you sharing any tools or guidance notes that you develop, such as data collection forms, so that Intrapartumaudit.org can share with the community of users. In return other project developments, tools and general improvements by other users will be made available to you.

7. Intrapartumaudit.org will send you detailed practical instructions once you have agreed and are happy with the above conditions and then agree a date for commencement of the project.

**Michael Robson** - Consultant Obstetrician, The National Maternity Hospital, Dublin, Ireland. Developer of the Ten Group (Robson) Classification System and the clinical concept of Intrapartumaudit.org

**Keith Parker** – Founder and technical developer of Intrapartumaudit.org